

## Memo

**To: All Adjunct Faculty**  
**From: HUMAN RESOURCES DEPARTMENT**  
**Date November 11, 2022**  
**Re: Winter 2023 Pay Schedule**

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In accordance with the Academic Calendar and CUNY Guidelines for Processing Adjuncts Payroll, Winter Session 2023 begins on Monday, January 3, 2023 and ends on Monday, January 24, 2023. Adjuncts will be paid two (2) pay dates for the 2023 Winter Session. Each paycheck will be computed at one half (1/2) of the total semester payment for each course submitted by the department.

Listed below are the pay check dates for the teaching adjuncts for Winter Session 2023.

<u>Pay Dates</u>	<u>Paid</u>
01/06/2023	1 / 2 of the total semester payment
01/20/2023	1 / 2 of the total semester payment

**\*Winter Session: January 3 – January 24, 2023**

**\*\* Final Exams: January 24, 2023**