

COLLEGE ASSISTANTS, TUTORS & PART TIME CLASSIFIED EMPLOYEES TIME SHEET
PAY PERIOD:

EMPLOYEE NAME:	EMPLID:
DEPARTMENT:	SUPERVISOR:

DATE	AM START TIME	AM END TIME	PM START TIME	PM END TIME	ANNUAL HOURS	SICK HOURS	TOTAL HOURS
WEEKLY TOTALS							

DATE	AM START TIME	AM END TIME	PM START TIME	PM END TIME	ANNUAL HOURS	SICK HOURS	TOTAL HOURS
WEEKLY TOTALS							

EMPLOYEE SIGNATURE:	DATE:
SUPERVISOR SIGNATURE:	DATE: