

Job Vacancy Notice

Job Title	Chief Information Officer and Assistant Vice President for Information Technology
Job ID	24720
Location	Hostos Community College
Regular/Temporary	Regular

POSITION DETAILS

Eugenio Maria de Hostos Community College is a public community college in the South Bronx and is part of the City University of New York system (CUNY), the nation's leading urban public university serving more than 500,000 students at 25 colleges. The College is seeking highly qualified applicants to fill the critical role of Assistant Vice President (AVP) for Information Technology to lead its award-winning IT Department.

The Assistant Vice President for Information Technology is the Chief Information Officer (CIO) for the College and provides leadership for information technology resources and services in support of the College's academic mission and related administrative tasks. In particular, s/he is responsible for researching, recommending, and implementing emerging technologies and creating an environment fostering teaching and learning with technology.

This position plays a key role in the planning, development, implementation, and integration of its information technology policy, resources, and operations. The successful candidate will be responsible for all areas within the Information Technology Department, including instructional computing, administrative computing, telecommunications, user support, network development, and programming. S/he oversees all central operations in these areas and ensures efficient utilization of available resources and high quality of all support services by maintaining an efficient organizational structure and by providing ongoing IT staff development and training.

The CIO/AVP reports directly to the Senior Vice President of the College. In collaboration with key higher-level administrators, s/he plans and sets the direction for all matters involving computer technology campus-wide including voice, video, and data networks and is fiscally responsible and accountable for the central IT budget. The CIO/AVP establishes standards and manages the necessary infrastructure to facilitate the exchange of information and to assure appropriate security, connectivity, and interoperability for all centralized IT operation including, but not limited to email, the Internet, and all centralized academic and administrative hardware, software, and telecommunication systems. The CIO/AVP also establishes and maintains standards for Local Area Networks (LAN) and LAN backbone, and oversees and coordinates operations in support of distance learning.

Additional responsibilities include but are not limited to:

- Developing strategic plans, identifying priorities, setting goals/objectives, implementing hardware and software solutions for the computing operations, and responding to institutional needs as they arise. Serving as a member of the CUNY-wide IT Steering Committee and chairing and/or co-chairing relevant sub committees. Collaborating with other CUNY campuses on cost saving initiatives.
- Leading teams of technologists to deploy appropriate technological solutions to meet complex challenges. Ensuring the efficient and effective daily operations of the IT Department, including the supervision, training and evaluation of personnel to ensure quality service. Effectively recruiting and retaining IT talent in order to maintain a strong department.
- Directing projects for the enhancement and growth of the telephone and telecommunications systems including the purchasing and installation of equipment and supplies for such systems.
- Implementing best practices for web, systems and data security, including alignment with standards such as NIST, industry financial standards (such as PCI), data retention and destruction, disaster recovery/business continuity and vendor relationships to ensure standards are satisfied in on-premise and hosted/cloud environments.

- Managing department finance and budgets with multiple funding sources along with vendor/product negotiation and evaluations.
- Effectively working with computing networks (wired/wireless), telecom, server and storage operations (virtualized, physical, and off-campus), database systems, business intelligence/data analytics, systems design and implementation, cloud/SaaS applications, IT Service Management and academic/classroom technologies to support administration and instruction.
- Working collaboratively with faculty, staff, and senior administrators throughout the College to develop and implement appropriate uses of technology.
- Keeping updated with a broad base of technical knowledge in IT systems and emerging technology trends and issues, particularly in higher education.
- Performing other duties as assigned by the Senior Vice President and participating in critical institution-wide initiatives as needed.

Essential functions require on-campus presence.

QUALIFICATIONS

This position is in CUNY's Executive Compensation Plan. All executive positions require a minimum of a Bachelor's degree and eight years' related experience.

The following qualifications are preferred:

- Master's degree in Computer Science, Business Administration or other related field.
- At least 10 years of senior IT leadership experience, including 5 years as a senior manager/director or above. Experience working in a higher education environment is a plus.
- Extensive knowledge and experience implementing and managing complex technology projects, local and wide area networks, and telecommunications systems.
- PMP, ITIL and other related industry certifications
- Extensive familiarity with compliance and implementation of accessibility 508 standards.
- Experience responding to litigation/e-discovery requests.
- Excellent oral and written communication and interpersonal skills; ability to manage and motivate teams, including the ability to give and receive constructive feedback and resolve conflict.

CUNY TITLE

Assistant Vice President

COMPENSATION AND BENEFITS

Salary commensurate with education and experience.

CUNY's benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

HOW TO APPLY

Applicants must apply online by accessing the CUNY website at www.cuny.edu and navigating to the following links: "Employment" and "Search Job Postings"

Please attach cover letter, resume, and three professional references.

*Candidates will be required to provide proof of being fully vaccinated against COVID-19 upon commencing employment. Exemptio (medical or religious) requests to this requirement will be considered in accordance with applicable law. Being fully vaccinated is defined for this purpose as being at least two weeks past their final dose of an authorized COVID-19 vaccine regimen. Final candida must be fully vaccinated as of their first day of employment. All CUNY employees must reside within a commutable distance to their campus.

CLOSING DATE

Open until filled with review of applications to begin July 25, 2022

JOB SEARCH CATEGORY

CUNY Job Posting: Executive

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA /Vet/Disability Employer.
