

Job Description

Job Title:	Stationary Engineer (Temporary)
Job ID:	16505
Location:	Hostos Community College
Full/Part Time:	Full-Time
Regular/Temporary:	Regular

GENERAL DUTIES

- Under general supervision, is responsible for the operation, maintenance, adjustments, testing and repair of steam power plant, air conditioning, chiller plant, fire protection systems, electromechanical building equipment and related auxiliary systems in public buildings; performs related work.
- Operates, maintains repairs and adjusts manuals and automatic gas and oil fired boilers, furnaces, steam reducing stations, engines, turbines, pumps, valves, heat exchangers, generators, motors, water treatment systems, cooling towers, condensers, evaporators, emergency generators and associated equipment for heating, ventilating, air conditioning, and lighting in public buildings and refuse incinerators.
- Performs periodic inspections of equipment and repairs of such equipment.
- Schedules, performs and may oversee preventive maintenance.
- Directs the work of oilers, high pressure plant tenders and other subordinate personnel assigned to HVAC plant operations.
- Takes responsible charge of a watch and while so engaged, supervises and directs subordinates personnel; addresses emergency repairs as required.
- Operates control consoles in control rooms for building maintenance and building automation systems.
- Adjusts HVAC systems water chemistry through testing, treatment, retesting and recording of readings.
- Prepares requisitions for materials and spare parts in accordance with College procedures.
- Orients, trains and monitors subordinates and other personnel on plant operations and job related safety.
- Reads meters, gauges and other recording devices keeping logs of same.
- Prepares and maintains records and makes reports of both a technical and informational nature

regarding HVAC maintenance and repair.

CONTRACT TITLE

Stationary Engineer

FLSA

Non-exempt

CAMPUS SPECIFIC INFORMATION

The Campus Operations (known previously as Buildings and Grounds) at Hostos Community College is committed to providing Hostos's faculty, staff, and students with facilities that are safe, clean, and well-maintained. We make every effort to provide a healthy campus environment that is conducive to learning and supports the mission of our institution.

Campus Operations is responsible for maintaining the buildings and grounds of Hostos Community College, keeping facilities in working order and providing a comfortable working and learning environment. The department includes the following areas:

- Engineering is responsible for the maintenance and operation of all heating, ventilation, air conditioning, elevators and other major building systems.
- Maintenance handles routine repair of all campus buildings including electrical, plumbing, painting and carpentry work. This area includes the College's electricians, plumbers, carpenter, general maintenance workers, and laborers.
- Housekeeping (Custodial) is responsible for the cleaning of all campus property including buildings, sidewalks and parking lots.
- Environmental Health & Safety is responsible for "right to know and hazardous material handling training", Pestilence, OSHA, EPA, DEC, and Indoor Air Quality (IAQ) issues.

Hostos Community College seeks applications for the Stationary Engineer (Temporary) position.

The civil service test for Stationary Engineer is anticipated to be open for filing May 3 through May 31, 2017 (Exam 7027). When a civil service list is established, the College is required to make appointments from the certified list to fill all positions including those held by provisional and/or temporary employees. Applicants selected for this position will be required to submit proof of having applied for the scheduled exam.

MINIMUM QUALIFICATIONS

1. A valid License for High Pressure Boiler Operating Engineer issued by the New York City Department of Buildings.
2. A valid certificate of qualification for Refrigerating Machine Operator (unlimited capacity) issued by the New York City Fire Department and a CFC Certificate issued by EPA for Handling Refrigerants.

For appointment in certain Colleges, candidates will also be required, within 90 days from the day of appointment, to obtain a valid Standpipe Certificate and Automatic Sprinkler Certificate issued by the New York City Fire Department.

OTHER QUALIFICATIONS

Applicants selected for this position will be required to submit proof of having applied for the scheduled exam.

The following qualifications are preferred:

- NYFD Refrigerating Machine Operator
- CFC Universal Certification
- Availability to work evening and weekend hours

COMPENSATION

\$127,034

BENEFITS

CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Deferred Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY

Applicants must apply online by accessing the CUNY website at www.cuny.edu and navigate to the following links: "Employment" and "Search Job Postings."

Please attach resume, cover letter and the names of three professional references.

CLOSING DATE

May 12, 2017

JOB SEARCH CATEGORY

CUNY Job Posting: Support Staff

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.
